

## Frequently Asked Questions on Fellowship

### Do I need to be a member to apply for Fellowship?

No, you do not need to be a member of the IET in order to apply for Fellowship.

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### How much is the application fee?

The Fellow Application fee and membership fee for the year can be found [here](#).

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### How long does an application take to process?

Typically, the application process takes about 8 weeks. This timescale is dependent upon the quality of the application, whether there is a request for further evidence, or whether there is an interview. Should an interview be requested then the process may take about 12 weeks.

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### What happens if I am not happy with the outcome of my application?

The IET has a standard Appeals process where you can appeal the outcome of your Fellowship application. There is an Appeal application fee, details of which can be found [here](#). Should your appeal be successful, your application fee will be fully refunded to you. In order to appeal the decision, please follow the link [here](#).

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### You strongly advise contacting an Adviser, how do I identify one?

You can contact the Fellowship team at [fellowship@theiet.org](mailto:fellowship@theiet.org) who will be able to put you in touch with a Fellow Adviser. They are trained to support prospective Fellows in the application process, and they will help you present your evidence in the best way possible.

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### Why have I been asked for interview?

In some cases, you may be asked to attend an interview. The aim of this is for you to discuss your application with the interviewers and so clarify some aspects of it. The interview panel will consist of two trained Fellow interviewers with experience and understanding of the field in which you work.

You will have the chance to discuss your experience in more detail and will not be expected to provide a presentation. Interviews can be carried out in Person or via video-conferencing platforms (e.g. Zoom) as circumstances allow. They generally last 60-90 mins.

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### Why have I been asked for further information?

When assessing Fellow applications, there may be some further evidence required in order to assess the application or some information may not have been received, e.g. missing organisational chart. By asking for further evidence, the assessment panel is providing you with an opportunity to clarify particular details or to answer specific questions.

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### What information should I *not* send?

CV, presentations, lists of publications, courses and conferences attended, or certificates awarded.

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### What happens next?

Upon receipt of your application you will receive, via email, an acknowledgement. Under separate cover, another email will be sent containing a secure link for you to pay the Fellowship Assessment Fee.

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### Who is responsible for Supporter Forms?

Please ensure that you send a copy of the Supporter form to each of your nominated supporters. When complete, each supporter should send the form to **fellowship@theiet.org**

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### What if my role involves sensitive information?

If you cannot provide publicly available information due to security or other sensitivity, then it must be corroborated by your supporters.